

# Application to perform Works on or near Barwon Water assets

Installation no	LFILE no	Other REF	Capital Works Identification or GID
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## Do you need to complete this form? \* \*mandatory

The purpose of this application is to request consent to perform works on or near live Barwon Water assets.

This form should be used for works associated with live infrastructure, which includes lifting and/or entering manhole covers, undertaking works on live assets or working in close proximity to major infrastructure. Please refer to the customer guide for further information. This form must be forwarded to Barwon Water at least three (3) business days prior to commencing work.

Please select the following that best describes you:

- Barwon Water panel contractor
- Barwon Water accredited consultant
- Barwon Water accredited contractor
- Other – please specify (e.g. surveyor, road works)

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## Applicant details\*

Name  
Postal address  
Postcode  
Phone  
Email

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## Developers details\* (if different to applicant, not required for plumbing panel works)

Name  
Postal address  
Postcode  
Phone  
Email

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## Nominated site contact\* (must have supervisory capacity for the works)

Name  
Postal address  
Postcode  
Phone  
Email

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## Property details\*

Lot no. Street no. Street Site  
Suburb

## Works details\* (Tick all that apply)

Start date                      Start time                      AM    PM    Finish time                      AM    PM

Emergency works    YES    NO

### Type of work

Lifting a manhole cover (surveying/inspecting only)	Wet tapping (50mm and above)	Alteration to TMS
Lifting a manhole cover (tool and/or personnel entry)	Hot tapping	Alteration to manhole
Sewer repair (relining)	Connecting to existing water main	Cut and seal on the main
Sewer repair (excavation)	Asbestos removal	New property connection
Connecting to live manhole or main	Works within 3 meters distance of 300mm mains diameter or greater	drain cut in
		Other (specify below)

**Please provide a description of the work:** e.g. Asset survey – quality inspection of 6 (live) manholes on one developer site. Manhole cover to be half opened for inspection, no entry being performed.

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**Is shutdown of Barwon Water assets required?**                      YES    NO

Please note: shutdowns are mandatory for hot tapplings and connecting to existing water mains. Additionally, Barwon Water may also have indicated this is required in prior communications.

**Has the shutdown request been approved?**                      YES    NO

If 'No', do not submit this application until a Shutdown Request has been approved. The application can be found on Barwon Water's website: [www.barwonwater.vic.gov.au/business/land-development/ldm](http://www.barwonwater.vic.gov.au/business/land-development/ldm)

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If the person performing the work is personnel of Barwon Water Plumbing Panel Contractors (irrespective of who has engaged them) the applicant is required to communicate all non-standard SQE hazards (outside the scope of standard plumbing works) and the proposed controls to mitigate the risk, to the Barwon Water responsible officer. If the person performing the work is not personnel of Barwon Water Plumbing Panel Contractors, the applicant is required to report ANY hazards relevant/concerning Barwon Water assets (e.g. cracked manhole cover, tree bound manhole etc.) and the proposed controls to mitigate the risk, to the Barwon Water responsible officer.

Some hazards may not be encountered until works commence. However, they must be immediately reported to Barwon Water upon detection. If any non-standard SQE hazards are known prior to commencement or have been communicated by Barwon Water, you must indicate the hazard(s) and proposed control.

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Are all personnel performing works suitably qualified, inducted and competent to perform the scope of works?    YES    NO

Are all licences of personnel and equipment calibrations up to date?                      YES    NO

Please attach an AMS if the proposed work is within three (3) metres distance to any (i) main of 300mm or greater in diameter, including decommissioned mains, or (ii) a sewer pressure main, or (iii) a water transfer main or (iv) a water feeder main of any diameter, or if the design plans indicate that an AMS is required.

Please note: Barwon Water must be contacted by phone or SMS:

- 1 hour prior to works being undertaken
- to cancel works
- upon completion of works.

If the job is to continue over a number of days, you must submit an application for each day and continue to contact your Barwon Water representative at the start and end of each day. This application is only valid for the day of the works indicated above. Applications made less than (3) Business days prior to the desired works date may be rejected. For Emergency works please consult your Barwon Water responsible officer or see the customer guide for further information.

## Declaration

I hereby certify and warrant that

- the information provided in this application is true, valid, current, complete and not misleading and
- all work complies with Barwon Water regulatory requirements.

I acknowledge that this application does not reduce any of my legal obligations in relation to the *Occupational Health and Safety Act 2004 and Occupational Health and Safety Regulations 2007*.

I indemnify and keep indemnified Barwon Water for any loss, damage, or injuries to third parties in connection with the works and/or the method of construction of the works, to the extent not caused by the negligent and willful act of Barwon Water.

If I am a Contractor other than a Plumbing Services panel contractor I have the developer's consent to act on the developer's behalf in relation to communications with Barwon Water relevant to the works being performed.

I certify that the works will be constructed in accordance with all relevant Barwon Water specifications, codes and applicable standards.

I agree to notify Barwon Water immediately about any changes to the information relevant to this application including but not limited to any change in the scope of works or any hazard that arises in relation to Barwon Waters' assets and or any incident or near miss that may occur.

With my signature I confirm that I have read and understood all the statements above and have authorisation from my company to submit this form on its behalf.

Signature

Date

## Your contacts

For the application to be processed, forward completed application and relevant information to your designated contact:

### Land Development

0417 052 327 or 0427 051 454

development@barwonwater.vic.gov.au

### Plumbing Services

0448 000 485 or 0407 675 397

property-connections@barwonwater.vic.gov.au

### Operations

Your nominated Operations contact OR if unsure:

(03) 5226 9123

is-operations-coordinators@barwonwater.vic.gov.au

## Privacy Statement

Barwon Water (Barwon Region Water Corporation ABN 86 348 316 514) is a Statutory Corporation created as a Water Authority under the *Water Act 1989*. Barwon Water is bound by the *Victorian Privacy and Data Protection Act 2014*. We respect your privacy and will only collect and use personal information for legitimate purposes. By completing this form you are providing personal information to Barwon Water for the primary purpose of Barwon Water providing you with a water or sewer supply. To read Barwon Water's complete privacy statement, please visit [www.barwonwater.com.au](http://www.barwonwater.com.au).